

Highlands School Board Meeting Highlights

April 18, 2011 School Board Meeting

NOTE: This Board Highlights document includes the actions of the School Board Meeting. It is not meant to be an exact reflection of the meeting's minutes.

ROLL CALL - Eight board members present. **Mrs. Karen Wantland** was absent due to employment obligations.

APPROVAL OF MINUTES - The Board approved the minutes of the March 21, 2011 Regular Meeting.

SECRETARY'S REPORT – No report.

STUDENT REPRESENTATIVE'S REPORT- No report.

SUPERINTENDENT'S REPORT – **Dr. Joseph Latess** reported that the Pittsburgh Business Times ranked Highlands School District #3 in the Overachiever Rank out of local public school districts. He also reported that **Mrs. Sharon Conway** was named the Food Services Director of the Year by the School Nutrition Association of Pennsylvania.

ASSISTANT TO THE SUPERINTENDENT'S REPORT – Mr. Pat Graczyk reported that the Title I allocations have not yet been distributed to districts. The district is, however, working to have Fawn and Heights elementary schools designated as Title I programs in order to help more students with individualized attention. He also noted that the Keystone Exams will arrive in August.

The School Board unanimously approved the following items:

CAFETERIA – **Mrs. Wantland, Mrs. Wisner**

The Board approved the Cafeteria Fund Financial Report for March 2011, as submitted.

The Board approved the payment of Cafeteria Fund bills, as submitted.

To be paid \$58,560.35

STUDENT ACTIVITIES – **Mrs. Thimons, Mrs. Wisner**

The Board approved the Student Activities Fund Financial Report for March 2011, as submitted.

The Board approved ratifying the resignation of **Mr. Nicholas Polcha** as Junior Class Sponsor effective March 23, 2011.

INSTRUCTION – **Mrs. Wisner, Mrs. Wantland**

Mrs. Alison McBee (Yearbook Advisor) presented information about the High School Yearbook production.

The Board approved amending the 2011-2012 School Calendar, as submitted.

The Board approved terminating the agreement with VLN in accordance with 45 day notice with right to renew or find another provider.

The Board approved approving the Cyber Services Agreement with Seneca Valley School District for the 2011-2012 in the amount of \$220,000, as submitted.

TRANSPORTATION – Mr. Heasley, Mr. Lang

No report.

BUILDINGS & GROUNDS – Mr. Heasley, Mrs. Fox

The Board approved the use of facilities, as submitted.

PERSONNEL – Mrs. Fox, Mr. Miles

The Board approved the following requests for a Leave of Absence, in accordance with Board/HEA Collective Bargaining Agreement:

- A. **Faith Freed-Foster** - ratify
Special Education Teacher
Highlands Partial Hospitalization Program
Family and Medical Leave of Absence
Effective March 28, 2011 for 4-6 weeks

- B. **Shirley Perroz** – ratify
Custodian II – Middle School
Family and Medical Leave of Absence
Effective March 17, 2011 through August 29, 2011

- C. **Rachel Crowell**
3rd Grade Teacher – Fairmount Elementary
Family and Medical Leave of Absence
June 2, 2011 and August 29, 2011

- D. **Sarah Robinson** – ratify
1st Grade Teacher – Fawn Elementary
Family and Medical Leave of Absence
Effective March 25, 2011 to June 2, 2011

The Board approved the following Substitute Custodian. As per Board Policy #505 (Pre-Employment Drug Test) #514, Act 34, Act 151, and FBI Criminal Record Check):

- A. **Thomas Mann**
Effective April 19, 2011

The Board approved optional New York Life Insurance program for employees at their full cost.

The Board approved Early Retirement Incentive Options for Teachers and Administrators, as submitted.

FINANCE/TAX – Mr. Miles, Mrs. Thimons

The Board approved the Treasurer's Report for March 2011, as submitted and subject to audit.

The Board approved Tax Refunds for April 2011 in the amount of \$1,889.10, as submitted.

The Board approved payment of General Fund bills, as submitted.

April to be ratified	\$ 507,636.45
April to be paid	<u>\$ 641,331.70</u>
TOTAL	\$1,148,968.15

The Board approved the resolution concerning Senate Bill 1, as submitted.

The Board approved the General Fund and Local Real Estate Tax Collectors and Single Audit Act, as submitted.

The Board approved the Wage Tax Audit, as submitted.

The Board rejected the proposed 2011-2012 Allegheny Intermediate Unit Program of Services Budget as presented. The Budget totals \$3,815,375. There is no increase in the total district allocation. The Highlands School District's expected contribution to the AIU Program of Services budget is \$21,693.95

- **Mr. Krzton, Mr. Miles and Mr. Lang** voted to approve the AIU budget, as submitted.

COMMUNITY OUTREACH – Mrs. Wantland, Mrs. Fox, Mr. Krzton, Mrs. Thimons

Mr. Heasley on behalf of the Cager Classic, presented a check to **Mr. Tom Shirey**, high school principal, in the amount of \$1,250 as a donation the High School Library and the Junior / Senior Prom Committee.

FORBES ROAD CTC – Mrs. Fox, Mrs. Beale

Mrs. Fox attended a Career Day at Forbes Road CTC and reported that several Highlands students participated in the event.

PSBA/NSBA – Mr. Krzton

Mr. Krzton reported that in spite of PSBA's efforts, Senate Bill 1 passed through the House of Representatives and will move on to the Senate for voting. PSBA is working hard to help neighborhood schools and they expect the bill to pass sometime this year.

POLICY – Mr. Krzton, Mr. Lang, Mrs. Wantland

No report.

ATHLETICS – Mr. Lang, Mr. Heasley, Mr. Krzton

The Board approved the Athletic Fund Report for March 2011, as submitted.

The Board approved the hiring of the following athletic personnel for the 2010-2011 school year, in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check (Salary as per Board/HEA Collective Bargaining Agreement.):

Name	Position
Luzik, David	Volunteer Varsity Baseball Coach – Ratify

The Board approved ratifying the resignation of **Meghan Ziemianski**, Girl's Basketball Head Coach, effective March 17, 2011.

The Board approved ratifying the resignation of **Luke Pollick**, Head Varsity Wrestling Coach, effective March 21, 2011.

TECHNOLOGY – Mrs. Thimons, Mr. Miles

Administration provided the following report:

- Finance and Payroll software implementation is scheduled for July 1, 2011.
- Elementary Laptops Update.

2011 Highlands School Board Members

Debbie Beale – President

Carrie Fox – Vice President

Laura Thimons

William Heasley

Ron Lang

William Krzton

Eric Miles

Karen Wantland

Judy Wisner